



Georgetown Zoning Board of Appeals
Memorial Town Hall ♦ One Library Street ♦ Georgetown, MA 01833

Business Minutes

October 1, 2013

7PM - Town Hall, 3rd Floor Meeting Room

Board Members Present: Paul Shilhan, Chairman, regular member
Gina Thibeault, regular member
Dave Kapnis, regular member
Jeff Moore, regular member
Absent – Sharon Freeman, regular member

Patty Pitari – Administrative Assistant

Chairman Shilhan called the business meeting to order at 7:07pm, and stated the Board of Appeals will conduct this meeting according to rules laid out in Chapter 40A of the General Laws of the Commonwealth of Massachusetts, Roberts Rules of Order and its own particular set of rules, entitled Rules of Procedure, a copy of which is on file with the town clerk, another copy is available from the clerk at this meeting. This meeting is being taped recorded for the purpose of taking minutes, once the minutes are complete the recording may be taped over.

Finance Report

A. Monthly Finance Update - Patty updated the board on expense and revolving spreadsheets.

New Business

A. Approve Minutes of August 6, 2013

Business Minutes Motion – J. Moore/D. Kapnis to approve the Business minutes of 8/6/13; all in favor, no discussion; S. Freeman absent tonight. Motion carried. 4-0.

24 Pillsbury Minutes Motion – J. Moore/G. Thibeault to approve the minutes for 24 Pillsbury Lane of 8/6/13, all in favor, no discussion; D. Kapnis abstained (recused from hearing) Motion carried. 3-0.

144 E. Main St. Minutes Motion – J. Moore/G. Thibeault to approve the minutes for 144 E. Main St. of 8/6/13; all in favor, no discussion; P. Shilhan abstained (recused from hearing) Motion carried. 3-0.

B. 2014 ZBA Meeting Schedule

Patty stated we may want to change the first Tuesdays in July and November for Holiday and Elections. Will change July 1th to July 8, and Nov. 4 to Oct. 28 because the following Tuesday in November is Veterans Day and the building is closed.

Correspondence

A. Building Inspector Correspondence – Denial letter for 9 Lakeridge Drive tonight's hearing for an accessory apartment and 167 Nelson Street for the November 5th hearing date.

B. CTPC Fall Training Flyer – Patty there are a couple of classes in Haverhill, special permits and variances, and writing reasonable decisions.

P. Shilhan stated anyone wishing to attend should let Patty know.

Old Business

Zoning Application Revisions – Passed over
Rules of Procedure Discussion – Passed over

Motion – G. Thibeault/J. Moore to close the business meeting 7:35pm, to open the hearing for 9 Lakeridge Drive. All in favor, motion carried.

Respectfully Submitted
Patty Pitari
ZBA Administrative Assistant

Date Approved 11-5-13